



ENVIRONMENTAL JUSTICE LEAGUE OF RHODE ISLAND

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JOB ANNOUNCEMENT Immediate Opening August 2018 Just Transition Regional Hub Coordinator

Title: Just Transition Regional Hub Coordinator

Salary: \$19/hr reaching up to \$14,000 - \$16,000 per year for independent contracting work

Term: Part-Time, non-exempt, 20 hours per week for up to 37 weeks on year 1 and up to 42 weeks on year 2

Contract: Annual contract. Contract to be renewed on annual basis based on performance and funding. This position is a projects based position paid on an hourly basis of work produced as an independent contractor.

Benefits: Not included.

Our Mission:

The Environmental Justice League of Rhode Island (EJLRI) is a non-profit organization working within an alliance of individuals to promote environmental justice in Rhode Island through advocacy, education, networking, organizing, and research. Our mission is to promote safe and healthy environments for ALL by building power, leadership and action in the communities most affected by environmental burdens. EJLRI envisions a Rhode Island where we all have a healthy place to live, work, and play regardless of race, ethnicity, or income.

Our History:

Environmental burdens, as well as environmental benefits, are not shared equally by all members of society, leading to a disproportionate negative impact on low-income communities and communities of color. The Environmental Justice (EJ) movement recognizes how health, environmental quality, and social justice are all connected.

EJ has its roots in the Civil Rights movement, and many people regard the campaign to stop the siting of a PCB landfill in a predominately African-American community in Warren County, North

Carolina in 1982 as the official beginning of the national Environmental Justice movement. Here was a clear case of race being used as a determining factor for the siting of a hazardous facility.

In December of 2007, the Environmental Justice League of Rhode Island was officially formed to address the numerous environmental justice issues that currently face the residents of Providence. Many people who are involved now were part of a campaign to stop the siting of a public school on contaminated land on Adelaide Avenue in south Providence. Gradually this and other issues brought people and community organizations together to search for a solution, and they formed the Providence Environmental Justice Forum, holding its first statewide conference in November of 2007. Over the next year, volunteers for the EJ League secured funding, hired staff, found an office, and began the process to become an official non-profit organization. Staff organizers began conducting community outreach to build the base of the EJ League in November 2008.

The CJA Just Transition Regional Hub for New England:

The Environmental Justice League of RI (EJLRI) is a member of The Climate Justice Alliance (CJA) <https://climatejusticealliance.org/> and we will be serving as the backbone organization for the creation of a New England Just Transition (JT) Regional Hub in the next two years. As a Regional Hub, we will be supporting and strengthening the development of a) Just Transition (JT) and Energy Democracy groups anchored in anti-black and Jemez Principles b) Our Power Communities c) Local Loan Funds d) Local JT Coops Development e) Divest-Reinvest initiatives f) Women, Youth and Indigenous Leadership in the New England Region g) Political Education and Technical Assistance (TA) Consulting Teams h) Resilience based and translocal organizing efforts from member organizations in the New England region i) Sectoral Shifts

Main Job Responsibilities

- Mapping and Recruitment of JT Regional Hub members in all New England states: Maine, Vermont, New Hampshire, Massachusetts, Rhode Island and Connecticut
- Expansion of New England JT Regional Hub members
- Creation of Agendas and Facilitation of in person meetings and monthly conference calls
- Keep good records of meeting minutes and follow up on next steps and to do lists
- Maintain accurate and up to date records of Regional Hub Activities in EJLRI's drive
- Help lead some trainings as needed
- Identify Guest Speakers and Trainers to bring them to quarterly meetings
- Coordination of Logistics for all in person meetings and trainings (including food, interpretation, transportation, childcare etc)
- Evaluation and Reporting: Producing monthly, bi-annual and annual reports
- Prepare necessary reports with comprehensive statistical and narrative project updates
- Meet CJA grant Outcomes
- Map, Identify, Assemble and Coordinate the Just Transition Network
- Plan, coordinate and register for trainings, workshops, classes and webinars
- Fundraise for EJLRI and for the Regional Hub
- Produce quarterly EJLRI newsletter

- Development of materials that explain the CJA JT Regional Hub (website, brochures, etc) suitable for multiple audiences:TA, partners, borrowers, donors, investors, learners, projects etc
- Participation in regular conference calls
- Attend bi-weekly Staff meetings
- Attend monthly board meetings, semi-annual membership meetings and strategic planning meetings
- Participate in organizational retreats and Strategic Planning meetings as needed
- Work collaboratively with all Staff, Regional and National Team, Development Team and Partners
- Attend PD trainings
- Participate in 360 degree evaluations
- Participate and help in movement building; support EJLRI and affiliates campaigns
- Complete administrative responsibilities connected to the job (maintain contacts list, regional database etc) and basic shared office maintenance chores.

Additional Responsibilities

Additional Responsibilities will be defined with EJLRI's Executive Director as needed.

Accountability

- Reports to:
EJLRI Executive Director

- Works closely and collaboratively with:
EJLRI staff, interns and volunteers; Just Transition Regional Hub members and national coordinator; Our Power Communities; CJA RIOP group.

Key Required Trainings

Just Transition, Energy Democracy, Undoing Racism (PISAB), Popular Education Facilitation trainings, Interaction Institute for Social Change Facilitation training(s).

Qualifications

The successful candidate for this position will be:

- A community organizer who has developed a critical analysis of power structures and systems of oppression
- Experienced in coalition and movement building work
- Ability to coordinate resources and synergies with people and organizations
- Alignment with Just Transition framework and principles
- Experience working in Environmental Justice preferred
- A clear, and articulate communicator in both written and oral forms
- Strong interpersonal skills
- Personally well-organized and able to create and maintain appropriate online and physical files and communications systems

- Available and able to travel; some travel will be needed
- Available and accessible with mobility, transportation and communication technology (phone and computer/laptop)
- Comfortable and experienced using computer technology and databases
- Bi-Lingual (Spanish-English) preferred

How to Apply:

1. Send a **resume**, or list of community based work and volunteer experiences
2. Send a **cover letter** (1-2 pages max) that answers the following questions:
 - Why are you interested in this position?
 - What skills and strengths do you bring to this position?
 - What will your greatest challenges in this job be, and how will you face those challenges?
 - How will working for EJLRI relate to your ideas about community leadership development, racial environmental justice and community-led social change?
 - How do Just Transition principles apply to your work and life
https://climatejusticealliance.org/wp-content/uploads/2018/06/CJA_JustTransition_Principles_final_hi-rez.pdf
3. **Interview:** In your cover letter, please indicate when you will be available for an interview.
4. **References:** Three references with at least two work-related and/ or professional references

Please send cover letter, resume, and three references to crisrina@ejlri.org with the Subject Line: "JT Regional Hub Coordinator Application" by August 28, 2018. We will continue to receive applications after August 28th, but priority will be given to applications that meet deadline.

The Environmental Justice League of Rhode Island is a 501c3 non-profit organization with a deep commitment to building transformative culture and challenging racism, sexism, homophobia, and oppression in all its forms. EJLRI is committed to identifying and developing the skills and leadership of people from diverse backgrounds and challenging patterns of political marginalization and oppression.

The Environmental Justice League of Rhode Island is an equal opportunity employer that does not discriminate on the basis of race, color, religion or belief, disability, gender, nationality, ethnicity, sex (including pregnancy, childbirth, or related medical conditions), gender identity or expression, sexual orientation, or any other status protected by law. People of Color, working-class people, immigrants, indigenous people, differently-abled people, and LGBTQ persons are strongly encouraged to apply.

